

**Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.**

**Regarding the construction, maintenance and repairing of building, Library, Classrooms, Play ground, electrical appliances and other physical infrastructure of the college. IQAC informs to the college development committee and the same committee informs to the Governing Council of the institute. Governing council makes the provision under different heads. Regular maintenance is kept up under the guidance of the Principal as follows---**

- 1) Through the civil engineer of the management the maintenance of the infrastructure is done.**
- 2) Annual stock verification is made through the auditors appointed by the management.**
- 3) Dead stock register is maintained update regarding office, NSS, Library, Gymkhana, Department of psychology etc.**
- 4) For sanitation, plumbing, etc the daily wages staff is appointed on call basis..**
- 5) Additional staff is appointed on daily wages for the maintenance of furniture whenever it is necessary.**
- 6) Water cooler purifier are maintained and cleaned regularly.**
- 7) College campus, class rooms, cabins, office, Library, lab etc all that is cleaned regularly by the staff of the college.**
- 8) Software maintenance and equipments maintenance is done on contract basis technicians.**
- 9) CCTV maintenance is made timely through contract basis.**
- 10) The budget of the Library fez reference book, text book, journals, periodicals is proposed by library committee and as per the requirement of departments the books are purchased with the permission of Principal.**
- 11) There are two computer labs with 35 computers, is available for the students.**
- 12) College ground for sports is available in good condition in additional to that ground of Jai Hind Mandal, Ichalkaranji which is tagged with MOU made available for the sports students.**
- 13) While purchasing any equipment it is strictly ensured that the installation and maintenance charges are provided by the concerned company and it is not only within the warranty period but after that also.**
- 14) As a Night College generator is an essential part, it is replaced in 2010. The maintenance is timely made by the expert technicians.**